Curriculum at a Glance

**Degree Requirements**

A bachelor’s degree requires completion of at least 120 semester credit hours. If a student has already successfully obtained an associate’s degree, those credit hours can be used to build towards the bachelor’s degree. Additional information on credit hour fulfillment can be found on our [Types of Degrees & Certificates](https://ucclermont.edu/academics/majors-programs/types-of-degrees-and-certificates.html) webpage.

**Program Curriculum**

UC’s online HIM courses are scheduled in two, seven-week sessions per semester. This allows students to focus on one class at a time, while successfully managing existing responsibilities at work and home. Our HIM program is also designed to prepare students for RHIA® certification and high-level leadership in the healthcare industry.

***Program learning outcomes include:***

* Fundamental abilities & competencies for a high-level career in the HIM field
* Proper management of confidential patient information, ensuring data integrity
* Management & leadership skills including effective communication & best practices
* Advanced project management skills and problem-solving abilities

**Faculty Commitment**

HIM faculty and staff are committed to providing students with a highly-valuable learning experience. Our professors are available (and more than happy) to offer personalized feedback and guidance to our HIM students and alumni.

CourseTitle/Description Credit HIM 3004

**Issues in Legal Aspects and Healthcare Delivery**

This course will explore national trends in healthcare delivery and focus on legal and ethical issues. Case studies will highlight practical applications in the management of health information.

4HIM 3006

**Health Data Management I**

This course is designed to be an advanced study of methods and techniques to manage health care data with primary focus on electronic records. Topics include healthcare databases, documentation guidelines and evaluation of compliance with regulations and standards.

5HIM 3007

**Health Data Management II**

This course will build on the concepts covered in Health Data I. Students will perform advanced data analytics utilizing open-source software. Students will demonstrate the impact that data can have on outcomes and performance improvement within healthcare organizations.

4HIM 3012

**Health Information Systems**

In this course, students will study the framework and architecture that defines the electronic health record and the key role it plays in the quality of health care delivery. Students will compare and contrast the methods of communication, technology and data security measures in health care organizations.

* Health information standards
* Computer concepts and systems development
* Communication technologies
* Internet technologies
* Data information and file structures
* Data storage and retrieval
* Data security
* Medical vocabulary standards and natural language processing
* National Health Information Infrastructure

5HIM 3014

**Health Information Technology Practicum**

This course will focus on problem-based learning and projects associated with computer applicationsin healthcare. Students will engage in practice issues and tasks applied to workflow analysis.

4HIM 3021

**Revenue Cycle Management**

This course provides HIM students with the opportunity to evaluate reimbursement methodologies within healthcare and delineates health information management’s role in revenue cycle management.

5HIM 4004C

**Healthcare Statistics and Research Methods**

This course is designed to provide an introductionto research methods as well as analysis and presentation of data.

4HIM 4008

**Organizational Management and Leadership in Healthcare**

This course focuses on the application of principles of human resource departments and managing health information management departments in healthcare facilities.

5HIM 4016

**Financial Management in Healthcare**

This course is designed to examine the financial aspects of healthcare and accounting principles.

5HIM 4018

**Project Management**

This course will focus on developing strategic and operational plans in health care. Students apply principles for the project management of health information services. This course provides a study of change, team building and leadership development related to the practice of health care. Students explore strategies for problem-solving and decision-making.

* Strategic leadership, management and planning
* Communication and interpersonal skills
* Team/consensus building
* Project management tools

4HIM 5005

**Capstone and Practicum**

This capstone professional practice experience provides students the opportunity to integrate knowledge, skills and behaviors, and professional attributes acquired throughout the program. Students will develop and implement a training program and participate in the project management process.